

## **Creative Connection – Fall 2022**

As we prepare for a new school year, we have made some changes and updates to our program due to Covid-19. We are planning to have in person classes five days per week with safety precautions in place. Our entire staff are committed to providing your child with the best learning environment they can while maintaining the procedures in this letter, based off the guidance provided the State of Washington.

### **Staggered Start and End Times**

The following is a list of class start and end times.

- Morning Pre-k            8:45 to 11:15 am
- Afternoon Pre-k        12:30-3:00 pm
- MWF/T-Th Classes    9:00 to 11:30 am
- Kindergarten            9:15 to 1:15 pm

### **Curbside Drop off and Pick-up for all Children.**

Each class will have a designated door. Parents will pull up to the curb and assist their child in getting out of or into the car. The staff members will meet them at their designated door and escort them to their classroom. When class is over, we will walk the children out to you.

Drop off & pick up locations:

- Kindergarten and Miss Kelly's classes – Main sanctuary entrance
- Pre-k Morning and Afternoon – Main preschool entrance
- Miss Sheila's Classes – Lower parking lot entrance. (double doors)

There will be signs outside the doors for each entrance.

### **Daily Health Screening**

We will no longer be doing daily health screenings and trust that our parents will not be sending their child to school if they are not feeling well.

- Illness guidelines will be strictly enforced. (We used to allow children to attend if they had a mild cold or cough, that will no longer be the case.)
- If you child is showing signs of illness at school, we will contact parents and have them return home until they are symptom free.

## Masks

At Creative Connection Preschool & Kindergarten, we believe in personal responsibility and that you, as the parent will make the best choice for your child.

With the increased opening of the State of Washington, we will welcome students with or without a mask to our school. We respect the decision of each of our families and understand that you will make the best choice for your family regarding the wearing of a mask.

We, of course, are unable to predict what may come our way concerning COVID-19 or any other events. We will do our very best to navigate these challenges as they come and seek the wisdom of the Lord in all our decisions regarding the safety and wellbeing of our students and families.

## Snacks

All snacks must be store bought and prepackaged. No homemade snacks or pre-opened packages will be allowed. This does not mean you need to bring individually packaged snack for each child. It simply means you can bring any unopened store-bought item for snack. i.e., a box of gold fish crackers and string cheese, etc.

- We will continue to have stringent cleaning standards in the classrooms, wiping down tables, countertops, toys, door knobs, light switches, etc.

## Onsite Teacher Communication and Tuition Payments

- **Tuition payments:** Tuition is due on the first school day of each month. You can give your payment to your child's teacher. **If paying by check** – please make it payable to **CKPC** – not Creative Connection. If paying by cash – please make sure your child's name is on the envelope.
- **Paying Online:** You can pay online through the [Central Kitsap Presbyterian Church website](http://CentralKitsapPresbyterianChurch.org). Go to CKPC.org. Select "Give Online". Select Creative Connection Preschool as your donation option. **Please email the preschool if you use this option. ([preschool@ckpc.org](mailto:preschool@ckpc.org))**
- All teachers will be using an online app to communicate regularly with parents. Your child's teacher will be contacting you after the 24<sup>th</sup> of August, to schedule a time to talk and set up the Class Dojo app.

## Tuition Refunds in the Event of Closure

In the event we are forced to close before the end of the school year, we will plan to reopen as soon as restrictions are lifted. Tuition payments will roll forward. Any refunds will be distributed upon a forced closure of Creative Connection at the end of the school year. Kindergarten will provide a combination of both online learning and material packets in connection with reduced tuition payments.

## Consent

Parents who choose to enroll their child at Creative Connection Preschool & Kindergarten agree to follow the health standards and precautions outlined in this addendum. Parents assume any and all risks and responsibilities for sending their child to school each day as outlined in this letter. Central Kitsap Presbyterian Church and Creative Connection Preschool and Kindergarten are not responsible for any sickness your child (or any family members) may incur while at school.

Student's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_